

**CITY OF ATLANTA
ADVERTISEMENT FOR BID**

Please be advised that sealed bids for **FC-7656-04, Annual Contract for Raising Manhole and Valve Covers**, will be accepted by the Department of Procurement (“DOP”), Suite 1790, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia 30303-0307, on **Wednesday, June 30, 2004**. All bids submitted must be sealed, and time stamped in no later than 1:59 p.m. on the stated date.

****ABSOLUTELY NO BIDS WILL BE ACCEPTED AFTER 1:59 P.M.****

This project is an eligible bidder project as defined in § 2-1443 of the Atlanta City Code of Ordinances, and no bid shall be accepted unless the bid is submitted by an eligible bidder as approved by the Office of Contract Compliance.

The Local Bidder Preference Program is applicable to this project. In order to be approved as a Local Bidder and receive a bid preference on an eligible local project, the application for approval as a local bidder and all supporting documents must be received by the DOP no later than thirty (30) days prior to the date bids are received on such eligible project.

Bids will be publicly opened and read at 2:00 p.m. on the respective due date in Suite 1900, at the above address.

SCOPE OF WORK: The City of Atlanta (the “City”) is soliciting bids from qualified bidders to provide the work to be performed under this Contract which shall consist of furnishing all labor, materials, tools, equipment, services, and incidentals and performing all work required to adjust manhole covers and valve box covers to match the existing or proposed finished grade of the surrounding permanent surfaces in various locations throughout the City of Atlanta Water Distribution System, on an on demand basis.

A Pre-bid Conference will be held on **Tuesday, June 15, 2004, at 10:00 a.m.**, in the Conference Room of DOP. The purpose of the Pre-bid Conference is to provide the bidders with information regarding the project and to address questions and concerns. There will be City representatives from various departments within the City to address the technical requirements, DOP to address questions about the procurement process, the Office of Contract Compliance to address the Equal Business Opportunity and Equal Employment Opportunity Requirements, and the Office of Risk Management to address any bonding/insurance requirements. Bidders are urged to attend the Pre-bid Conference to obtain general information regarding the solicitation document.

General instructions, plans and/or specifications for submitting bid packages for this project will be available for review/purchase at a cost of **\$50.00** as of **Tuesday, June 1, 2004**, between the hours of 8:15 a.m. - 5:00 p.m., in the DOP’s Plan Room, Suite 1900, 1st Floor, 55 Trinity Avenue, SW., City Hall South, Atlanta, Georgia. Payment for the documents represents production costs; therefore, payment is non-refundable.

If you have any questions regarding this project, please contact Anthony D. Stanley, Contracting Officer, at (404) 330-6384, or by e-mail at adstanley@atlantaga.gov. Any questions regarding the procedure for purchasing a copy of the document or obtaining a copy of the plan holders list, should be directed to the Plan Room at (404) 330-6069.

If you have any questions regarding the Eligible Bidder Program, please direct them to the Office of Contract Compliance at (404) 330-6010.

The City reserves the absolute right to reject any and all bids and to waive any technicalities.

****This Bid Document cannot be downloaded. Potential Bidders must purchase this document from the DOP's Plan Room.****